

Virginia Peninsula Association of REALTORS®[®], Inc.
Official Nomination Form
Submission MUST be Typewritten or Computer Generated.
2016 Property Manager of the Year
Period from August 1, 2015 through July 31, 2016

(members are not eligible to receive this award more than once in a 5 year period)

- All nominees must be VPAR members.
- Nominations can be submitted by any member of VPAR, firm owner, Broker or direct supervisor
- Members can also nominate themselves.

Name of Nominee: _____

Firm: _____

Date Nominee Licensed: _____

Nominee's Contact Information: _____

NO LETTERS OF REFERENCE WILL BE ACCPETED

Objective: The recipient of this award must have shown a superior quality of service to clients and customers; have a broad range of professional knowledge and/or experience; and be a member in good standing of the Virginia Peninsula Association of REALTORS®. This award is for individuals. Managing Brokers are ineligible unless they operate a sole proprietorship business.

Criteria & Requirements:

1. List examples of the nominee's character and integrity. (15%)

2. List examples of the quality of the nominee's service to clients. (15%)

3. Professional Knowledge. (15%)

Indicate what the property manager has done to improve his/her knowledge of the real estate profession. For example, attendance at some combination of one or more of the following: Property Management & Leasing Council meetings, Council sponsored educational events; State or local Property Management Coalition Conference; special Property Management Update Classes, Legal Updates for Property Management, and Boot Camps for Property Management.

4. **Property Management Volume (40%)**

of Units Managed in Award Period: _____

Broker Verification

Broker hereby certifies that 75% of applicant's business is in the practice of property management.

Broker Signature

5. List nominee's noteworthy civic involvement and/or community service as well as participation in local Association activities. (15%)
 - a. Current Year
 - b. Previous Years