

# Virginia Peninsula Association of REALTORS®

*The Voice For Real Estate On The Virginia Peninsula*

## REALTOR® MEMBERSHIP APPLICATION PROCESS

Any licensed real estate agent affiliated with a member firm who desires to be a member of the Virginia Peninsula Association of REALTORS®, Inc. Must complete the following process:

*Provisional REALTOR® membership is granted immediately upon completion of the first two (2) steps:*

- 1 - Submit a completed REALTOR® Membership Application form to the Association
- 2 - Pay the applicable REALTOR® Association dues and all other required fees to the Association
- 3 - Submit a completed Indoctrination Course Registration form to the Association
- 4 - Complete the required Indoctrination Course within the next two (2) course offerings from the time the application is submitted or membership may be terminated.

The REALTOR® Member Application Fee is \$400.00.

If the application process, including payment of all fees and dues is not completed within 90 days of affiliation with a member firm, the applicant shall pay a \$25.00 reactivation fee. If the REALTOR® Membership Application process is not completed within 180 days of affiliation with a member firm, the applicant shall forfeit the application fee. The applicant must then begin the process again. **Please be aware of the following policy: Members who register for the New Member Indoctrination Course and fail to attend without canceling 48 hours prior to the course will be assessed a \$35 “no show” fee.**

*Provisional members are considered REALTORS® and are subject to all of the same privileges and obligations of membership. Provisional membership is granted subject to subsequent review of the application by the Board of Directors. If the Board of Directors determines that the individual does not meet all of the qualifications for membership as established in the Association Bylaws or if all of the requirements for membership are not satisfied membership may be terminated at the discretion of the Board of Directors.*



### INDOCTRINATION COURSE REGISTRATION FORM

I have completed the REALTOR® Membership Application Form.

I have paid the REALTOR® Membership Application fee of \_\_\_\_\_.

Please enroll me for the Indoctrination Course  
scheduled for\_\_\_\_\_.

Name:\_\_\_\_\_

Address:\_\_\_\_\_

Phone:\_\_\_\_\_

License Number:\_\_\_\_\_

Firm:\_\_\_\_\_

I have read and I understand the Virginia Peninsula Association of REALTORS®  
Application Process.

Signed\_\_\_\_\_ Date:\_\_\_\_\_